

Name \_\_\_\_\_ Date \_\_\_\_\_ Pd \_\_\_\_\_

## Reading Logs Checklist

**Please use this checklist before turning in your reading logs each quarter.**

1. \_\_\_\_ Do you have at least six log sheets completed?
2. \_\_\_\_ Are the summaries and other information neatly written?
3. \_\_\_\_ Are the sheets neatly stapled?
4. \_\_\_\_ Do you have the following for each sheet?
  - a. \_\_\_\_ Heading – name, dates, and period
  - b. \_\_\_\_ Parent signature
  - c. \_\_\_\_ Student signature
5. \_\_\_\_ Do you have the following for each entry?
  - a. \_\_\_\_ Date
  - b. \_\_\_\_ Title of book
  - c. \_\_\_\_ Chapters you read
  - d. \_\_\_\_ Page numbers you read
  - e. \_\_\_\_ Summary
6. \_\_\_\_ Do you have the following for each summary?
  - a. \_\_\_\_ At least four sentences
  - b. \_\_\_\_ SPECIFIC details
  - c. \_\_\_\_ Complete thoughts
7. \_\_\_\_ Will the logs be prepared and turned into class on time?
  - a. Quarter One -
  - b. Quarter Two -
  - c. Quarter Three -
  - d. Quarter Four -